A practical assessment tool for organizations to evaluate and strengthen their community engagement strategy

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BEFORE YOU BEGIN

Designed for: Organizations with big visions for community change - from corporations to nonprofits, social enterprises to credit unions and CDFIs

Time Investment: 20 - 30 minutes with your leadership team

Best Timing: Mid-year or quarterly review periods and in preparation for strategic planning

Purpose: Bridge the gap between your vision and reality through focused, strategic community engagement

GETTING THE MOST OUT OF THE ASSESSMENT

As an organizational leader, take this quiz to gain an understanding of where you stand.

- **Be honest in your assessment** this tool is most valuable when you are realistic about where you truly are, not where you want to be.
- **Bonus Tip:** Ask employees at various levels of the organization to take this quiz and average the scores to get a 360 view of where your organization truly stands.

How to Score Each Section: For each area below, rate your organization on a 0-3 scale:

- **0 = Not in place -** We haven't started this or it's not happening
- 1 = Basic/Beginning We're just getting started or doing this inconsistently
- 2 = Well-developed We do this regularly and it's working well
- 3 = Excellent We excel at this and could teach others

Remember: Your organization creates change for the people it serves by being intentional and consistent. Change happens over time, through the day-to-day, small commitments and consistency that builds toward something bigger. Legacy is built over a lifetime.

SECTION 1: VISION & STRATEGIC FOCUS

1.1 From Vision to Reality	NOTES
How clear is the connection between your big vision and your daily work?	
We have identified 1-2 specific community problems we are uniquely positioned to solve	
Rate 0-3:	
Our community engagement activities directly connect to our organizational mission	
Rate 0-3:	
We can clearly explain why we think our organization is equipped to address these specific issues	
Rate 0-3:	

 Leadership regularly discusses community impact alongside other organizational priorities Rate 0-3: We have moved beyond "spreading ourselves thin" to focused, intentional community work Rate 0-3: 	SECTION SCORE 1.1 Score: _ / 15
1.2 Strategic Planning Integration Does your organization's strategic plan include clear community engagement priorities and goals, and incorporate a strategy for making an impact?	
 We have a written plan for community engagement separate from operational planning 	
Rate 0-3:	
Community impact goals are integrated into our overall strategic planning process	
Rate 0-3:	
We have a deliberate plan for creating social change with clear objectives	
Rate 0-3:	
Our impact strategy addresses what we will, and will not, get involved in	
Rate 0-3:	SECTION SCORE
We regularly review and adjust our community engagement strategy based on results	
Rate 0-3:	1.2 Score: _ / 15
SECTION 2: COMMUNITY KNOWLEDGE & RELATIONSHIPS	
2.1 Community Knowledge & Relationships Have you done your homework on the problems you're trying to address?	
We have conducted conversations with at least 12 people impacted by the issues we address	
Rate 0-3:	

 We talk to a broad range of people, including strangers and those outside our usual network Rate 0-3: We approach these conversations with the perspective of LEARNING, not selling solutions Rate 0-3: We ask both emotional questions (what gets you excited about) and practical questions Rate 0-3: 	SECTION SCORE
We document what we learn and use it to spot patterns and identify blind	
spots Rate 0-3:	2.1 Score: _ / 15
2.2 Partnership Development What partnerships have you built, or community stakeholders have you spoken with throughout the year?	
We have active relationships with 3-5 community partners aligned with our mission	
Rate 0-3:	
 We invest in long-term relationships rather than transactional engagements 	
Rate 0-3:	
Community partners have input into our strategy and program design	
Rate 0-3:	
 We can name 4 or more key stakeholders and influential organizations (outside our industry) that come up multiple times in community conversations 	
Rate 0-3:	SECTION SCORE
We collaborate and share resources rather than just writing checks or showing up as sponsors	
Rate 0-3:	2.2 Score: _ / 15

SECTION 3: MEASUREMENT & LEARNING

Rate 0-3: _____

DECTION 6. WILKBOKEWENT & ELIKATING	
 3.1 Tracking What Matters Do your metrics measure the right thing? Our metrics directly connect to the community impact we believe we can make and we can articulate how our goals 'move the needle' for our community. Rate 0-3: We track both what we do (activities) and what changes as a result 	"Everything has impact - even NOT being present somewhere has an effect. When you choose intentional social impact strategy or purpose work, you have taken the first step to making a difference.
(outcomes) Rate 0-3: • We have baseline data to measure our progress against Rate 0-3:	
We collect stories and feedback from the people we aim to serve Rate 0-3:	SECTION SCORE
We use measurement data to make decisions about what's working and what needs adjustment Rate 0-3:	3.1 Score: _ / 15
3.2 Circumstances and Adaptation What circumstances have changed since you wrote your plan? • We regularly assess external changes affecting our community and our work	
Rate 0-3: • We modify goals based on real life circumstances without throwing away good objectives	
Rate 0-3: • We seek feedback from community stakeholders about emerging needs and opportunities	
Rate 0-3: • We acknowledge obstacles that weren't anticipated and adjust accordingly Rate 0-3:	SECTION SCORE
We can demonstrate concrete changes in our community as a result of our work	

3.2 Score: _ / 15

SECTION 4: ORGANIZATIONAL CULTURE & CAPACITY

Rate 0-3: ____

4.1 Team and Culture Is your team built for high performance and community impact?	
All levels of our organization understand what we stand for and the values that drive us	
Rate 0-3:	
The best ideas rise to the top through thoughtful communication across the organization	
Rate 0-3:	
Hard conversations happen in a respectful way that builds trust	
Rate 0-3:	
People collaborate, share resources, and feel supported by one another	SECTION SCORE
Rate 0-3:	SECTION SCORE
We make decisions consistent with our mission and values, not just funding opportunities	
Rate 0-3:	4.1 Score: _ / 15
4.2 Capacity and Sustainability Are you honest about your existing resources and capacity?	
Are you honest about your existing resources and capacity? • We allocate sufficient staff time and budget specifically for community	
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4.2 Score: _ / 15

SECTION 5: FUTURE VISION & PREPARATION

5.1 Long-term Impact Vision What is your big vision for community engagement?	
 We have short-term (1 year), medium-term (3 year), and long-term (5+ year) community goals 	
Rate 0-3:	
We understand what our organization hopes to achieve around impact in each timeframe	
Rate 0-3:	
We're building toward a big-picture vision for community change	
Rate 0-3:	
We have identified long-term opportunities we want to be prepared for if they arise	
Rate 0-3:	SECTION SCORE
Our long-term strategy helps us set appropriate priorities for how to spend our team's time	
Rate 0-3:	5.1 Score: _ / 15
Fate 0-3: 5.2 Strategic Preparation What can you do to set yourself up for a strong community engagement strategy next year?	5.1 Score: _ / 15
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Results: Mid Year Strategic Review

Core Assessment Total: / 150

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SCORING GUIDE

Core Assessment (out of 150):

- 120-150: Excellent You're operating at a high level with strong systems and clear impact
- o 90-119: Good Progress Solid foundation with 2-3 areas to strengthen
- o 60-89: Building Phase Key elements in place but need more systematic development
- o 30-59: Development Stage Foundation building required in multiple areas
- o Under 30: Starting Point Time to create your strategic framework

SECTION-BY-SECTION ANALYSIS

Look at your individual section scores (each out of 15) to identify your strongest and weakest areas:

Section	Your Score Status
Vision & Strategic Focus	/30
Community Knowledge & Relationship	os/30
Measurement & Learning	/ 30
Organizational Culture & Capacity	/ 30
Future Vision & Preparation	/ 30

Section Performance Guide

- o 12-15: Strong maintain and optimize
- 9-11: Good minor improvements needed
- o 6-8: Developing significant work required
- o 0-5: Foundational major development needed

How did you do?

Let's turn your results into a roadmap—schedule your next step with Profound Hope Industries.

<u>Bonus: Book a Discovery Call with PHI</u> and get our free Discussion Guide template to engage your team.